YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Govt. College Khertha
• Name of the Head of the institution	Dr. Yaser Qureshi
• Designation	Principal (I/c)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07748299900
• Mobile no	9981426786
• Registered e-mail	govtcollege_khertha@rediffmail.com
• Alternate e-mail	govtcollegekhertha491771@gmail.com
• Address	Villege Khertha
• City/Town	Block Dondilohara, Distt. Balod
• State/UT	Chhattisgarh
• Pin Code	491771
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)	
• Name of the Affiliating University	Hemchand Yadav Vishwavidyalaya, Durg	
• Name of the IQAC Coordinator	PRADEEP KUMAR	
• Phone No.	07748299900	
• Alternate phone No.		
• Mobile	9589693148	
• IQAC e-mail address	govtcollegekherthaiqac@gmail.com	
• Alternate Email address	govtcollegekhertha491771@gmail.com	

3.Website address (Web link of the AQAR (Previous Academic Year)	http://govtcollegekhertha.in/College.aspx?PageName=AQAR%20Final%20Report
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://govtcollegekhertha.in/College.aspx?PageName=Academic%20Calender

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.36	2022	12/07/2022	11/07/2027

6.Date of Establishment of IQAC	23/12/2015

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes

• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	**3**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Value-added course started in commerce faculty. 2. Successful conduct of Six internal assessment examinations. 3. Participation in NIRF. 4. Internshala Ranking 5.Good final examination result.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Teaching –Learning and Evaluation	**The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners. Skill enhancement workshop, Entrepreneurship awareness camps, Mentor-Mentee meet, Model exhibition, PPT Presentation, Practical's, Field survey, Project making, e-classes, Subject Specific Guest Lectures etc. are organized by the institute. Teachers used different teaching methods and aids of ICT for teaching-learning. The 9 classroom facilitate with Projector with free access Wi-Fi. Educational trips provide students with a chance to learn about a particular place or subject in a more interactive and immersive way. Seven internal exams conduct according to Academic calendar.**
Value Added Courses	**The institute has recently introduced value added courses named "Basic Tally Course". The "Basic Tally Course" started in session 2022-23 for commerce students to enhance their computing and financial accounting skills.**
Career Guidance and Placements	**Career Guidance and Placement cell monitors activities related to job notification and opportunities. The Cell has also works to motivate the students to be job creator instead of job seekers. The cell organized "3 Days" seminar for career enhancement and entrepreneurship skill development.**

Collaboration	We inked MOU'S to improve communication, Problem solving skill, Capacity building and Sports activities etc. between 3 similar institute namely , Govt. College Mangchuwa Dist Balod , Govt. Eklavya College Dondilohara Dist Balod and Govt. College Arjunda Dist Balod and two other entity namely " LSS MASHROOM AND SPAWN PRODUCTION CENTER NAHANDA SAMBALPUR" and " SHRI DETERGENT KARMARI DIST BALOD.
Sports and Cultural Activity	Sports and Cultural activity prepare students to face the challenges of life. They enhance the physical and mental abilities of them. Students participated in annual sports day and youth festival at college at college and university level every year. They participated in different games like Kabaddi, Cricket, Badminton, Athletics, Shot put and cultural activity like Dance, Drama, Singing, Rangoli, Mehandi etc.
Quality Assurance Initiatives	Quality assurance initiatives of the institution include participation in NIRF, institute certified by ISO 21001:2018 and MOU'S with 3 similar institute and 2 other entities. As per NAAC Guideline College prepare the AQAR with help of IQAC. IQAC plays a significant role in collected feedback and analyzed from Students, Teachers, Alumni, Employer and Parents.
13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	11/01/2023

15.Multidisciplinary / interdisciplinary

The government college offers interdisciplinary and multidisciplinary programs through IQAC that are grounded in sociocultural elements, connected to the academic teaching-learning process and offer chances to gain intellectual understanding through frequent classroom debate. First-year students at our college are taught about human rights and environmental studies through nine departments spread across our three faculties (Commerce, Arts, and Science). There are college departments that provide elective courses for students to pick from. College students are taught through a variety of programs, seminars, and lectures that are designed with the current needs in mind. Efforts are also made to give students a better education by utilizing the new educational system, which will aid them in making professional decisions. Removing obstacles is possible. The college adheres to the university's three-year course schedule. Students receive free education in order to provide value-added, elective courses relating to a variety of areas. A Talley value-added course has been created under the value-added course category and is being offered to commerce faculty students during this session. In the past, the college's Value Added Courses included Basic Computer Literacy courses as well as spoken and written English courses. to achieve NEP's goal of promoting and assisting interdisciplinary and multidisciplinary models at the college. There is an attempt to break down boundaries between scientific, commerce, and arts faculty through curriculum talks and activities. The different events are organized in the form of exhibitions, essay competitions, quiz competitions, and many extension activities.

16.Academic bank of credits (ABC):

A. Our organization is related to Hemchand Yadav University Durg.

All the curriculum and education-related work is done based on the Act and Ordinance of the University. We will implement ABC as per the rules on the orders of the university. B. As Stated in point (A) we will act as per the guidelines of the affiliated university we have not registered in the ABC. C. Our college collaborates with many organizations for guest lectures, quality initiatives, placements, internships, and care guidance in the college. Joint degree and credit transfer of Indian and foreign institutions is also a University matter and when implemented at the level of the same University, our institution will follow the guidelines of the University. D. Teachers of all institutions are encouraged to take classes using PowerPoint presentations, interactive methods, e-classes as well as ICT. The students are made to use project work, fieldwork, practical and other methods. As per the guidelines of the Higher Education Department, two value-added courses are running in our college and this year Tally course has been started as a value-added course by the Faculty of Commerce.

17.Skill development:

A. We have a Hindi Poetry Seminar, Group Discussion, Career Guidance Program, Painting, Painting, Rangoli, and various things that are sold by the students of the Commerce Department by setting up stalls from time to time. B. Two value-added courses are being run in our college, which Basic Computer Literacy Course and the Spoken and Writing English Course. This year, a value-added course on telly course has been conducted by the Department of Commerce. The courses are designed according to the local needs. C. In our college health and cleanliness self-defense sweep programs and programs based on human values ??are organized. The knowledge of truth, love, and non-violence is given by organizing birth anniversaries of various great men. Workshops are organized in the field related to entrepreneurship programs, arts, and various employment opportunities. D. Not applicable. E. Because the curriculum and program of our college is decided by the state government and the university. We will follow the instructions of the university. Our college has three courses as value added courses, which include Basic Computer Literacy Course, Spoken Handwriting English Course and Tally Course. This course will no doubt enable the students to gain a more holistic and better understanding of the current challenges.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

A. Our organization is conducting courses and programs decided by the university or state government. B. Class lectures in our college

are given in Hindi and English and sometimes in Chhattisgarhi. Apart from English, and Hindi, Chhattisgarhi literature has also been included in the syllabus of some subjects. C. All degree courses in our college are taught in the Indian language and regional language. D. Not Applicable

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

(i) Our college has developed its course attainment system to know level courses/programs. Attainment by students. (ii) By getting courses/program attainment, we know the level of attainment through the effort of IQAC. All the teaching staff modifies/adjusts and does needful work according to the attainment. (iii) Not applicable.

20.Distance education/online education:

(a) As our college-affiliated college of the university we cannot offer vocational courses in distance/online courses. (b) In our institution we are using ICT tools like projectors, online teaching material, ppt presentations and e-classes, and wherever needed they perform classes/lectures using online platforms and blended learning.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**126**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**631**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**165**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**156**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**11**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**11**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**12**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**2012956**
4.3 Total number of computers on campus for academic purposes	**11**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The systematic implementation of the prescribed syllabus has been done here. Curricular and co-curricular activities are properly planned in the academic calendar. This college is affiliated with Hemchand Yadav University Durg and follows the university's prescribed curriculum.

These are as follows:-

- Annual academic calendar provided by the Department of higher education Chhattisgarh College also has its academic calendar. This calendar specifies available dates for significant academic co-curricular and extracurricular activities. It is displayed on the notice board and also on the website of the college.
- Time table prepared by the timetable committee theory and practical classes are conducted keeping in mind the semester/ annual exam. The timetable is displayed on the notice board and college website.
- Faculty uses ICT whenever it is needed in teaching teaching-learning process.
- The seminar group assignments workshops unit tests etc are effective delivery of the curriculum. The college library provides essential study material.
- Advanced learners and slow learners are identified by above tests. Remedial classes are carried out for slow learners.
- Orientation/ Refresher courses, seminars/ workshop, etc upgrade their skills for effective delivery of the curriculum faculty members follow innovative pedagogy of teaching methods like the internet, e-notes etc. Feedback is taken from faculty students, alumni, employer, and parents.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://govtcollegekhertha.in/Content/397_21 2_1.1.1%20Data%20B%20link.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of the session, necessary registers are prepared by

the are faculty of all the department of the college. The time table is prepared in advance and displayed on notice board, website and is also posted outside all the classrooms and laboratories, which helps in observing the regularity of the classes. The courses are delivered on time in compliance with the shedule listed in the academic Calendar. Completion, revision and internal assessment is done. The performance of the students is Continuously evaluated for this Seven continuous assessment examinations are Conducted. Tests, assignments, presentations and mock practical examinations are conducted in a time bound manner in the College. By organizing faculty wise Induction programs, various information related to the college is iven to the students and the information is given again in the classes.the college ensures that the continuous assessment work is carried out efficiently by organizing regular faculty meeting to Complete the syllabus on time, the teaching plan of each teacher is obtained in advance and thereafter information about the Syllabus to be completed every month is Sought. Internal assessment and attendance registers are made available for viewing by students and their parents. Information in the internal assessment register is regularly updated. Any questions or discrepancies are resolved Satisfactorily.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://govtcollegekhertha.in/Content/398_21 2_1.1.2%20Data%20B%20Link.pdf

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

257

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The courses taught throughout the sessioninclude gender issue, dowry and sexual. offences the college develops personality among the students by issues. Hemchand contributes towards equality and women's rights through curriculum. This is included in B.A first year, second paper, unit - II and IV.

Human Values – Human Value is desirable and worthy of respect because human value helps us to adjust to the world. The College points out various aspects of Human values and integrates them into the curriculum in the following manner- N.S.S and Red Cross organize health check-ups ,distribution of filariasis medicines, Voter awareness and registration programs through sweeps and programs related to environment. As a social responsibility initiative of an institution, we have achieved Complete zero Anti Ragging in the college. Anti ragging Committee has been constituted as per the guidelines of UGC and university and till now no Complaint registered in the College Campus.

Environment and Sustainability - Environment studies and Human rights is a compulsory Subject/paper at the graduation level. some environment issues are included in the curriculum of Geography and Zoology. The curriculum environmental studies indicates environment and sustainability. The college promotes environmental consciousness in the following ways- 1. N.S.S and Green Army carried plantation and cleanliness Campaign. 2. Conducting activities related to environment protection program and collection of e-waste by ECO-Club.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

185

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://govtcollegekhertha.in/Content/416_21 2_1.4.1%20Data-A%20link.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://govtcollegekhertha.in/College.aspx?P ageName=2022%20-%2023

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

244

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

232

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

From the academic year 2018-19, a new policy has been adopted to organize to special programs for slow and advanced learners at the undergraduate level.

Method of subject identification-

Identification and classification of students into (above 75%) and slow learners (below 50%) based on their performance in various components.

Objectives- To increase the basic knowledge of slow learners to reduce the dropout ratio and to motivate them to read more books.

Execution of program-

The concerned department has adopted the following strategy - preparing a list of units and concepts from the university curriculum, keeping track of the duration of teaching making arrangements for guest lectures as well as organizing examinations.

Activities for slow learners-

Extra coaching and individual guidance from the subject teacher.

By solving question papers of previous university examinations.

Notify the student's performance to their parents.

Activities for advanced learners-

Open access facility for advanced learners in the library.

Motivation for them to participate in various activities.

Encouragement for them to participate in various competitions.

Specific Outcome

The group of slow learners and advanced learners showed better performance in the knowledge of the concerned subject and scored letter marks in the university examination

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/420_21 2_2.2.1%20Data%20-%20A%20Link.pdf
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
631	**11**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching Methods

Teachers are more focused on the conceptual clarity of their subject. The teacher demonstrates to elaborate the different concepts in their local context as well as ICT is used to visualize what they are studying. The IDP-related innovative teaching-learning methodologies.

Experiential learning

Each department encourages students to get an experience of what they are exactly studying in the books apart from field projects for science, geography, and environmental science depts. Dept of Political Science arranges study tours to the local government and court. Dept of Science do their prescribed practical work.

Participative learning

All Departments of the college conduct day on Jayanti allotted to them. The students of all departments go for various awareness programs and also programs and also various activities and competitions are conducted. Students are encouraged to ask questions and share their thoughts in the class and assisted by peer learning.

Problem-solving

All faculties encourage students to lead their learning towards solving their problems and satisfaction for this the college organizes expert lectures. provides video lectures for the teachers. It also helps to provide them an opportunity for self-assessment and self-evaluation by improving all skills of the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[https://govtcollegekhertha.in/Content/425_21 2_2.3.1%20Data%20-%20A%20Link.pdf](https://govtcollegekhertha.in/Content/425_212_2.3.1%20Data%20-%20A%20Link.pdf)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has done its best to provide ICT infrastructure and learning resources to enhance learning experiences. The major hallmark of this learning transition is from teacher-centered to student-centric and also utilizing ICT to improve teaching and learning is of importance to teachers in performing their roles.

The E-learning environment is created in the seminar hall with LCD projectors audio audio-visual facilities.

1. Our college has classrooms with projector facilities which facilitate interactive instructional tools and generate more interest and motivation among students for this the faculty displays striking graphics and improves lectures with audio-visual tools etc.

2. Our college has a learning management system provided by Google Inc All the faculties also use Cisco web ex, Zoom for teaching. Project work on socially and environmentally relevant topics and project viva and seminars are conducted using the latest technology.

3. All the departments and various committees conduct online activities.

4. Openly accessible for Wi-Fi with high speed with 300 Mbps 4G internet available to all the Smartphone/Tablet/laptop/desktop users staff in all the classrooms, labs, Staff room etc.

5. The institution encourages teachers to attend training programs workshops seminars and conferences related to ICT use innovation in teaching-learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination committee plans and works out for reforms in the evolution system. All kinds of examinations of Undergraduate and

Postgraduate programs are handled by the examination committee.

An examination committee has been formed to take the examination in all the work related to the examination procedure is supervised by them.

For Internal and Semester examinations

• Timetable and seating arrangement are displayed on the notice board.

• Supervisor duty chart informed to teachers.

• For students with disabilities arrangements are made according to them.

• Any unfair activity of the student is reported to the Unfair committee for appropriate investigation and action.

• The flying squad team of the university also inspects the students.

• The deadlines for the assessment of answer books are determined.

• Teacher update marks in the result register.

Infrastructure for examination

The college has designed a specific room having the necessary types of equipment for examination work. The room has restricted access and is under continuous CCTV surveillance.

To Frequency of the examination

• All Internal, Pre-internal, practical, semester, and supplementary examinations are conducted once in each exam.

• Project evolution is done as per the requirement of the program structure.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://govtcollegekhertha.in/Content/427_212_2.5.1%20Data%20-%20B%20Link.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To deal with the internal examination-related complaints in the college, as per the guidelines recommended by NAAC, a complaint redressal and suggestion register is maintained for the entire examination under the internal and external evaluation examination system. If any student has any doubt/complaint/suggestion, he can register his comments, complaints, and suggestions on the internal and external examination evaluation complaint redressal and suggestion register. For a transparent system, timeliness and efficiency in dealing with internal examination-related complaints, complaints and suggestions can be given on the following points- 1. Related to the question paper. 2. Structure of questions and marks distribution. 3. Examination organization, time determination, and others. 4. On the marks obtained in the answer sheet. 5. Related to the checking of answers. 6. On any subject related to the entire examination process. It is ensured that all the complaint and suggestion-related matters are resolved within a week. In case of any kind of problem, the related matter is placed before the Principal, and after the redressal of the complaint, the register is inspected.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program and course outcomes for all programs offered by the institution are stated and displayed on the website and communicated to teachers and students. The college has well well-designed and effective mechanism to communicate program and course outcomes to all stakeholders which are: New applicants can get the requisite information from the college of website as well as from the prospectus and college notice board etc. At the time of admission, the counseling cell and student's help desk also apprise students of what to expect from various courses and value-added courses. The outcome of courses is clearly outlined during the common orientation day organized on the opening day of each academic session. This is further reinforced in the orientation programs organized separately by each department. Course outcomes are kept in focus while

designing extra and co-curriculum activities for students. We believe that to become productive citizens, our students must be equipped with all the necessary skills.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[https://govtcollegekhertha.in/Content/418_21 2_2.6.1%20Data%20-%20B%20Link.pdf](#)
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course outcomes and PO are displayed on the college website. We have adopted certain parameters to evaluate course outcomes and program outcomes by considering different tests like unit tests quarterly exam tests half yearly pre-final exams and annual exams.

We have adopted a methodology to evaluate course outcomes and program outcomes. To arrive at the above program outcome we determined 60% as the threshold value and also took into consideration 60% as the target value. After setting a 60% target value we calculated the number of students who got more marks from the target value. After getting the number of students we divided it by the total number of students. To evaluate the level of attainment, we give 20% weightage of the quarterly exam 30% weightage of half yearly exam, and 50% annual exam.

The level of attainment is measured on 3-point scale.

To achieve program outcome attainment all the courses taught in the program are added and divided by the total number of the courses.

It is necessary to know what our students are attaining by the teaching-learning process. The numerical value obtained helps us toconclude.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://govtcollegekhertha.in/Content/453_21 2_2.6.2%20Data%20-%20B%20Link.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

155

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://govtcollegekhertha.in/Content/417_21 2_2.6.3%20Data%20B%20Link.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://govtcollegekhertha.in/Content/414_166_uplode%20student%20sat isfaction%20survey%202022-23%20uplode.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Organized Commerce exhibition to develop interest among students in commerce.

2. Student set up their food stalls on college campuses on designated days by this they develop entrepreneurship skill.

3. The political science dept organized frequent discussions on current affairs.

4. The political science dept organized an excursion tour to the state legislative assembly at Raipur to sensitize students about legislative business.

5. The commerce dept organized an excursion tour to the Bhoramdeo co-operative Sugar factory at Kawardha.

6. Zoology, Botany, and Chemistry Department faculty organized a science exhibition where students made working and static models of the Heart, Body Parts, Plant cells, Molecular models, etc.

7. To inculcate knowledge from other sources, the college frequently organizes e-class for the students in which resource person of renowned invites delivers lectures on selected topics.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://govtcollegekhertha.in/Content/439_21 2_3.2.1.%20Link%20New.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS units of the college promote extension activities in the neighborhood community by the program officer. Enroll the students as NSS volunteers and amongst them select a group leader. The NSS unit charts out programs/activities for the whole academic session which is communicated to the staff and students. Seven days special camp is conducted in the nearby village. This camp is organized for different awareness programs. NSS unit is always striving to promote the participation of students and staff in programs/activities, blood-testing camps, health checkup camps, campus cleaning activities. Various programs are conducted in the adopted village like disaster management and relief programs. On national days like Independence Day and Republic Day, the NSS volunteers organize special programs to enhance the spirit of national integration.

Other Red Ribbon clubs under the guidance of our Incharge with the motto of "Prevention is better than cure". The club members spread awareness about HIV AIDS. Red Ribbon Club conducted different awareness programs like cycle rallies, poster competitions etc. These units make plans and organize programs and camps according to the participation of the student volunteers.

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/429_21 2_3.4.1.%20Link.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

856

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution was established in the year 2008. Government College Khertha is spread over 9.78 acres of land and the total construction area is 728.77 square meters. The objective of the college is to provide quality education to young and deserving students. There are a total of 11 classes in it. A projector facility has been provided in seven classrooms. The classrooms are equipped with LED lights, fans, dust-free green boards, comfortable chairs, tables, benches, good ventilation, large windows, and a desk for a smooth teaching-learning process. Apart from this, the college has a seminar hall, which has a seating capacity of about 150 students. The seminar hall is equipped with LED lights, fans, CCTV cameras, and projectors with a WiFi network. The entire college building is equipped with Wi-Fi networking. Through this networking, a free internet facility is provided to the staff. CCTV cameras are installed in the entire campus. There are four laboratories in the college. The laboratories are well-equipped and properly organized by laboratory technicians. A well-maintained gymnasium is functional. The gymnasium is equipped with a wide variety of equipment and machines required for basic exercises and workouts.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://govtcollegekhertha.in/Content/468_21 2_4.1.1%20DATA-B%20LINK%20new.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities – A committee has been formed for cultural activities. The college committee motivates the students to participate in cultural and extra-curricular activities. The committee organizes annual functions in the college and organizes many programs like Chhattisgarhi dance, drama, folk dance, folk songs, singing, dance, rangoli, painting, mehendi, quiz, model and poster making, essay writing, slogan writing, drama, etc. Is. Participate in the annual function of the college. Most of the students actively participate in the annual function. The disciplinary committee and NSS volunteers should maintain discipline during the function. The committee gives appreciation certificates

to the participating students and volunteers. There is a big playground in the college. Some of the outdoor sports that are played are football, cricket, kabaddi, kho-kho, hockey, running, badminton, high jump, long jump, javelin throw, shot put etc. Some indoor games like badminton, chess, carrom, volleyball, jalebi race and needle thread race, pot breaking, rope jumping, etc. are played under the guidance of the sports in charge. First aid box is available for first aid of students. Every year annual sports competition of students is organized and the winner and first runner-up are awarded medals and certificates.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtcollegekhertha.in/Content/400_21 2_4.1.2%20DATA-B%20LINK.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtcollegekhertha.in/Content/402_21 2_4.1.3%20DATA-C%20LINK.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is a continuous process. The college library is enriched with a good number of text and reference books, journals, magazines, e-books, e-journals, newspapers, and competitive books. Our college is using Librica, a free integrated library system (ILMS) to manage its library online. It can be accessed at https://gckhertha.libraika.com N-List membership is obtained by the college. This subscription is a step in the right direction for online access to various study materials and magazines. The college has a separate reading room in which students read general knowledge books, newspapers, magazines, and question papers related to previous examinations. National Digital Library has been registered in the college so that students and teachers can take advantage of it. E-resources like INFLIBNET's N-List not only cater to the academic needs of the students but also help in the personality development of the students by bringing out their skills in debates, interviews, group discussions, etc. through the supply of relevant study material. For library management, books are arranged subject-wise and systematically. In 2020-21 the college subscribed to a magazine called Down to Earth. Students use library resources to enhance their knowledge. There are separate registers for students and teachers in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://govtcollegekhertha.in/Content/403_21 2_4.2.1%20DATA-B%20LINK.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-   **A. Any 4 or more of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.07

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

27

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are available in the college. The entire college campus is connected to the internet. Internet speed in the college

is 300Mbps. Since the college is located in a rural area where no wired internet line is available, the college installed its tower with a dish antenna connected to another dish antenna with Wi-Fi connection on the BSNL tower about 5 km away. CCTV cameras have been installed to cover the entire college campus. The college has 09 classrooms with Wi-Fi facilities. Class wise WhatsApp group of students has been formed which provides study material. Information, material and videos related to studies are sent to this group. The link to take the class is sent to the group and students join the link on time. The college has a website on which all the information related to the college is available. Time Table, Syllabus, Paper, Academic Calendar, etc. have been uploaded on the website. Apart from this, all the activities related to cultural programs and sports in the college are uploaded on the website from time to time. The computer lab has 10 computers which are connected via Wi-Fi. Students receiving basic knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.55

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures to maintain and use the physical, academic, and support facilities – laboratory, library, sports complex, computers, classrooms, etc. The College has policies and procedures for maintaining and using the infrastructure. The Staff Council is responsible for making decisions regarding physical and academic facilities. The college employed its staff for the general maintenance of the classroom. If necessary, the Development and Purchase Committee of the college is authorized for repair and maintenance. Instructions for maintaining peace have been displayed in the corridor outside the classroom. Electrical equipment is turned off after use and the classroom laboratory is locked. Students are oriented to take care of the college property. In-charge teachers/committees/coordinators/office administration give their requirements for the session to the purchase committees and purchases are made accordingly. The library is marked as a "silence zone". Lockers have been provided outside the library for personal belongings/bags. Library timings are fixed. Books are given to students for a limited period only after showing a valid college ID card. Students are oriented towards taking care of the college property. They switched off the lights and fans after class. They are serious about their responsibilities. ?

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

631

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://govtcollegekhertha.in/Content/415_21 2_5.1.3.%20%20link%20(Data%20A).pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

444

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

444

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`1`

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`00`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The academic year student's union is constituted by the college. Student union comprises of the president, vice president, and secretary. Apart from this various Student bodies are also formed in

the college for different activities. Students involved in meetings of different committees like Women's Council cell /internal complaint Committee, NSS, Red Cross, Red Ribbon cultural and sports committee. Other activities Committees like the Cultural Society, social work, Science Club, Physical Activity Society, society on the Gender Issue, Knowledge Society, current affairs club, and Computer Literature. Society, Book reader society, fine art society etc. The college has an Aqua club and Green Army which Comprises student members. Green Army is organized working on the protection of the Environment and trees.

N.S.S unit for boys and girls who are studying here. The principal appoints the program officer of N.S.S from amongst the faculty members. N.S.S. unit and other units conduct different programs like Cleanliness campaigns awareness programs and other social activities. Red Cross organizes blood testing check-up camps. Besides these, they conduct awareness programs and campaigns in the village. Another unit Red Ribbon Club, comprises student members who work as a team to spread awareness for AIDS among the people and community. They hold campaigns through rallies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

53

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association. The Alumni Association has been formed to benefit the students of the college from the skills and experience of the former students. Alumni are role models for the current students and are committed to the development of the college. The alumni of the college run health check-ups and cleanliness drives in the college and are extremely dedicated to institutional progress. The association helps in various social activities taking place in the college. They also conduct 'cleanliness drives' on the college campus from time to time. Their meeting is organized every year and they express their views among themselves and also give their contribution. Alumni give their notes and books to the college to help the students. Alumni share their experiences. The alumni association also contributes some funds.

The objectives of the committee are as follows

1. To develop attraction towards the institute.

2. Making efforts for the development of the college

3. Providing financial assistance to poor students

4. To promote sports and encourage talented players

5. To assist with literary and cultural activities.

6. assisting with free coaching for competitive examinations.

8. To increase library facilities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government College Khertha has been established to provide higher education to the students of Khertha and surrounding areas. The college is located in a rural area and provides education to the economically weaker section of the society. Most of our students are from farmer families and are involved in agriculture and related work. Their condition is worsening day by day due to uncertain rainfall and other adverse conditions in the area. The nature of governance from the top level to the grassroots level includes faculty members, administrative staff, students, alumni, public participation committee and local well-wishers of the institute. All stakeholders of the institute work keeping students at the center point. It is completely transparent, democratic and inclusive. Teachers get representation in the major decision-making bodies of the institution. Various committees are formed every year by the Principal for the development of the college. Faculty, students, non-teaching staff members, and alumni are represented on those committees. Similarly, all stakeholders get proper representation in IQAC also. Takes major policy decisions in consultation with IQAC and the Committees and considers important proposals for the development of the Institute. The vision and mission of the college is uploaded on the website.

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/440_21 2_6.1.1%20DATA%20B%20LINK.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Faculty convene and participate in committees that address college admissions and academic/workload requirements. To fulfill executive responsibilities in committees for development and procurement, discipline and code of conduct by leading and participating in staff council committees like General Purchase Committee, Development Committee, Anti-Ragging Cell and Discipline Committee. Members of the Internal Complaint Committee against Sexual Harassment are also teachers. Representation in Staff Council committees that nurture discipline and patriotism, equality and community sentiments, such as the National Service Scheme (NSS) and the Red Cross. Other student-centric committees like the Cultural Committee, Student Union and Sports Committee, which promote creative development, cultural enrichment and student health, also function under the supervision of teachers. Appointment of teachers in-charge of different departments to manage the administrative needs of their respective departments. The teachers in charge act as part of a larger, systematic grid of consultation and discussion with the Principal, IQAC and relevant Staff Council committees. Additionally, the teacher-in-charge also works in consultation with the rest of the department on matters such as discipline papers to be taught, schedule of internal assessments, department schedules, evaluation of student performance, etc. ?

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/441_21 2_6.1.2%20DATA-B%20LINK%20(1).pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government College Khertha management worked on the recommendation

of NAAC. As per the perspective/long-term plan, it has been prepared with the help of suggestions from all the stakeholders for five years from 2022-23 to 2027-28. The College Planning Board and IQAC prepared the perspective plan and then divided it into year-wise strategic plans. The scheme is divided based on the priority of the college as per the future requirements. The primary focus of the then institution is "students". Therefore, to meet the changing demands of the students, the management has adopted a "student-centric approach". The management has made the following efforts to improve the facilities which will lead to the all-round development of the students and ensure their success.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://govtcollegekhertha.in/Content/442_21 2_6.2.1%20DATA%20-B%20LINK%20(1).pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organization of Government College Khertha reflects the democratic character and shared responsibilities with which governance occurs. While the overall supervision of the administration and regulation of the finances of the college rests with the Principal, whose authority is vested by power of delegation by the State Government, the administration and execution of everyday functions are in the charge of various committees. The Internal Quality Assurance Cell also collaborates with the Principal in ensuring quality teaching and learning environment in the college. Principal as the head of the institution: The Principal heads the administrative and teaching-learning process and pays special attention to the smooth functioning of the administrative and academic activities. Heads of all departments and clerical staff help him in this matter. The college looks after the administrative functions related to admissions, examinations, eligibility, maintaining daily records, interaction with stakeholders, university, government offices etc. ?

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/431_21 2_6.2.2%20DATA-B%20LINK.pdf
Link to Organogram of the institution webpage	https://govtcollegekhertha.in/Content/432_21 2_6.2.2%20DATA-C%20LINK%20ORGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching staff and non-teaching staff: Creating medical panels with sophisticated super-specialty private hospitals and diagnostic centers for cost-effective diagnosis and treatment. Duty leave is granted, if applicable. Medical Leave – Medical leave is given as per the rules of the state government. Employees' Provident Fund and Pension Fund Regulatory Authority's contributions are provided as per the respective rules. Gratuity – Encashment of EL at the end of service – Proper disbursement of Government Welfare Schemes to employees. Loan from their provident fund without interest. Study leave for higher education. Welfare measures for non-teaching staff: Creating medical panels with sophisticated super-specialty private hospitals and diagnostic centers for cost-effective diagnosis and treatment. Festival Advance and Medical Leave – Medical leave is given as per the University Act and ST.

**Employees Provident Fund is provided as per PF rules. Gratuity –
Applicable to every staff member after 5 years of permanent service.
Fully Paid Maternity Leave – 180 days fully paid maternity leave and
child care leave to all female employees. Encashment of EL at the
end of service – At the time of retirement of an employee, he can
encase his Earned Leaves (EL). Salary should be deposited in the
bank account on time.**

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/433_21 2_6.3.1%20DATA-B%20LINK.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Assessment for teaching staff is based on the Performance-Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking promotion. The PBAS proforma details individual teachers' teaching-learning and assessment-related activities, research and academic contributions, administrative support, and contribution to extra-curricular and co-curricular activities as detailed in the UGC

guidelines. The faculty member gets the opportunity to discuss his/her obstacles with the Principal and gets the necessary support required from the Principal to overcome these obstacles. During one-on-one discussions, the faculty member's work output is also recognized and discussed in detail. Based on the above, a comprehensive evaluation is conducted annually. A performance appraisal form is filled out by the non-teaching staff in the college and approved by the people in charge. They are counseled by their principals regarding their strengths and weaknesses and are expected to overcome those shortcomings in the coming seasons. Principals evaluate the performance of non-teaching staff members and discuss their performance based on their work output and quality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The objective of financial audit is to ensure financial transparency, which is essential for the smooth functioning of the institution. The college has a mechanism for both internal and external audits. Our college conducts an internal audit of the books of accounts of the college for the respective financial year. For this purpose, the college formed an Internal Audit Committee. The committee carefully audits the finance-related documents for all transactions. It is the audit of the balance sheet, general fund income and expenditure, and receipt and payment account. He is responsible for the concurrent audit of the college. He submits a detailed report after the audit. External audit of the college is done by state government departmental audit and CAG audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds broadly from the following sources: 1. Students' fees 2. Any other funds by the government. Optimum utilization of infrastructure resources, systematic timetable for students for use of classrooms, and work schedule for teaching and non-teaching staff. ICT enabled computer lab for computer teaching, projector and mic system in seminar hall. Certificate courses/Tally courses are being conducted for the additional time of the 2021-22 season. The library is equipped with textbooks, reference books, magazines, journals, and online magazines for reading. Library seating hours are extended during examination periods. The library is also open to alumni and competing students. The college building and campus are also used for government requirements like during the time of the COVID-19 pandemic the college building was used as a quarantine centre. Optimum utilization of human resources, experienced and dedicated teaching and non-teaching staff. Maximum teaching workload to be shared by teachers as per University norms. Experienced and trained teachers were appointed as internal auditors for the smooth functioning of the college activities. Teachers are involved in various committees and administrative work. Colleges undertake job rotation of non-teaching staff to enhance versatile skill development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The two practices institutionalized in Government College Khertha with the IQAC initiative are (i) academic audit of departments and (ii) feedback mechanism. Academic Audit of Departments: IQAC introduced the Academic Audit of Departments primarily to take care of the teaching-learning and extension processes in all subjects and to institutionalize documentation and record-keeping of all academic and extension matters of every department. Internal assessment documents, policy for the moderation of marks, steps taken to assist slow learners and analysis of results of final semester examinations are carefully examined as part of the audit process. Documentation of faculty achievements (paper presentations/participation in faculty development courses, publications, honors and distinctions) is also registered in the audit. Documentation of extension activities like various days, anniversaries, internal sports activities and programs are also registered in the audit. Feedback Mechanism: IQAC at Government College Khertha has implemented a feedback system for students based on institutional parameters such as infrastructure and facilities, course delivery and pedagogy, discipline and environment, staff and support, etc. The feedback system is important for institutional progress because it allows self-reflection and improvement. The feedback submitted is analyzed and improvement and remedial measures are taken.

File Description	Documents
Paste link for additional information	[https://govtcollegekhertha.in/Content/405_21 2_6.5.1%20DATA-B%20LINK.pdf](https://govtcollegekhertha.in/Content/405_212_6.5.1%20DATA-B%20LINK.pdf)
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Learning outcomes are reviewed by evaluating students' interaction in the classroom, participation in extra-curricular activities and their performance in internal assessments and annual examinations. The Internal Assessment Committee reviews and regulates the assessment of students. This exercise is based on the final internal assessment report submitted by the teachers in-charge of all the departments. Improvement in teaching and learning – The IQAC of the college encourages and ensures continuous improvements in teaching-learning practices. It encourages adoption of ICT and collaborative learning in teaching practices. Teachers access free and trial versions of software, free statistical tools, and online/offline video lectures, short videos, and more. Teaching-learning has been supported by various virtual platforms. These tools are used for video lectures and conversations, sharing study materials, and evaluating assignments. Digital library facilities such as -n lists and other resources are available. To complement the curricular learning, there is participatory learning and experiential learning through educational tours, industrial visits, field studies, film screenings, skill-based workshops and webinars. In addition, capacity building programs called "Intellectual Discussions" organized by NSS, Eco Club, Youth Red Cross, Red Ribbon Club and NSS enhance leadership and organizational skills.

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/437_21 2_6.5.2%20DATA-B%20LINK.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://govtcollegekhertha.in/Content/466_21 2_AAA.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college takes special care to maintain gender equality. Both girls and boys students study here in the same classroom. Here male and female employees work together. The college ensures that there is fair and impartial treatment of students and employees of both genders. The college makes sure that equality in treatment with students of both genders is maintained. All the students get equal opportunities in all the activities of the college. The college is careful about maintaining and promoting gender equity. Keeping in view the problem and safety of the students in the college, various types of committees like Anti-Ragging Committees, Disciplinary Committees, and Women's Problem Redressal committees functioned for the development of all the students in the college student grievances. The institution has a separate room as a common room for female students. The institution has provided a separate washroom for boys and girls. The Common Room is kept fresh, clean, and hygienic. The female students may take lunch there. The purpose of a common room facility for girls is to create a stress-free environment.

File Description	Documents
Annual gender sensitization action plan	https://www.govtcollegekhertha.in/Content/407_212_Criteria%207.1.1%20Data%20A%20%20link.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.govtcollegekhertha.in/Content/406_212_Criteria%207.1.1%20DATA%20-%20B%20Link.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

solid waste management

The college has taken appropriate steps for solid waste management. To keep the campus neat and clean, dustbins have been placed at various places in the campus. Separate dustbins have been arranged in the principal room, staff room and office. Solid waste like plastic cardboard, cartoons, paper, patching material, glass, broken pens, rubber, and broken furniture parts are collected in a separate dustbin and then given to the waste collection center.

liquid waste management Proper arrangements for liquid waste management have been made in the college. A soak pit has been arranged for the dirty water coming out of the toilet. Wastewater from drinking taps, filters, and freezer machines is transported through pipes and drains to the plants so that the plants can be watered. Wastewater from the lab is disposed of in a separate soak

pit.

e-waste management E-waste is harmful to the environment and health. It is recycled and disposed of properly in the college. In the college, various types of e-waste like old computers, printers, mice, motherboards, hard disks etc. are collected in a separate box in a designated room.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every student along with faculty members is fully involved in national development activities, national festivals, awareness rallies, and government campaigns. These flex and board of environmental awareness, social harmony, unity, and values are displayed on the college campus. National, social, and moral values like social justice, equality of opportunities, democratic freedom to all tolerance, and a feeling of respect for all religions are imbibed in the students. The college celebrates Independence Day. Teacher Day, National Unity Day, and World AIDS Day. Youth Day, Republic Day, World Humans Day, Yoga Day, Shahid diwas, Gandhi Jayanti, voters Day, etc. These programs are organized by the college to promote greater values of life, love, integrity, fraternity, and patriotism in the minds of students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

This institute is a role model of democracy. Not only the students and employees but also every villager respects the institution for its contribution to social development. The preamble of the constitution is displayed at the entrance of the college. The college never discriminates among its students and staff based on

Annual Quality Assurance Report of Govt College Khertha gender, religion, caste, creed, color, ethnicity, etc. hence providing equal opportunities to everyone to experience the liberty of thought, expression, belief and worship to assure dignity, unity, and integrity of the college. Every year on a national day (Independence Day and Republic Day) The National flag of India is saluted and hoisted by the principal of the college. The national song is also sung on this occasion. Speech on constitution formation and its importance are delivered by the head of the college and faculty members. this day are remembering all the great personalities and freedom fighters who played a very important role in the freedom struggle.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://govtcollegekhertha.in/Content/430_21 2_Criteria%207.1.9%20(Data%20A)%20Link.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

15th August Independence Day a grand event is celebrated every year the college. Flag hoisting and freedom fighters are tributed by the Principal. 5th September Dr. Sarvapalli Radhakrishana's birth anniversary is celebrated as Teachers Day with great fervor by the students to show their regard to the teachers.31st October ektadiwas birth anniversary of Sardar Patel celebrated as national unity day. In On national unity Day, students and teachers take oaths for national unity. Republic Day is celebrated every year on January 26 in India.12 January Swami Vivekanand birth anniversary is celebrated as national youth day and 12 august celebrating International youth day. International Yoga Day is celebrated on 21st June. Yoga is a physical, mental, and spiritual practice. This is celebrated by our college by doing Yoga. On 30th January in memory of Mahatma Gandhi who sacrificed himself for India and Institute celebrates martyr day and tributes to all the freedom fighters. Sadbhavana Diwas is observed on 20 August every year to commemorate the birth anniversary of the youngest Prime Minister of India Rajiv Gandhi. Hindi Day's, ozone Day's, Bal diwas, Constitution days, World Aids day's and National energy conservation Day's also celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice – Personal Contact Program (PCP)

Objectives - diagnose curriculum-related problems.

The context - Appear in exams as private students.

The practice -The subject by taking classes by the subject teachers of all the subjects Informed about the pattern of the question paper

of the annual examination.

Evidence of success - Session 2022-23 the result was almost 83 percent.

Problems encountered and resources required - Despite the large number of private students and limited subject teachers, classes were held.

2. Title of the Best Practice -Participative Governance

The Context- All stakeholders including students, teachers, alumni, parents and the Janbhagidari committee are involved in the decision - making process.

Objectives of the Practice -Decisions and suggestions are collected in order to make the best decision.

The Practice -Activities within the college are carried out via the Student Council, Feedback Mechanism, Grievance Redressal Committee, Alumni, PTM and Student induction.

Advantages - To make the best governance decisions.

Challenging issues -Keeping all stakeholders satisfied with the governance decisions

Evidence of Success -Positive feedback students and Parent Feedback

Resources Required -Reliable feedback systems to record the stakeholder feedback

File Description	Documents
Best practices in the Institutional website	https://govtcollegekhertha.in/Content/438_21 2_Criteria%207.2.1%20(Data%20A)%20Link.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Practices that promote inclusivity on campus and beyond are Educational Practices Community Involvement Collaborative Practices Supplementary Aids and Services Education for Sustainable Development (ESD) Furthermore, the college also works to strengthen the climate of inclusivity in college at all levels viz, environmental, economic, and social as inclusivity should be cultivated in various dimensions. collaborative practices with educators and organizations and in turn, students receive research training to help in instructional planning, minimize curricular barriers, and provide time-to-time guidance and counseling. Scholarships The College also administers several Government scholarships such as post-matric Scholarships to SC/ST/OBC students and BPL scholarships. Inclusivity on campus and beyond is the priority and thrust area in which the college has been making strides. Our College, therefore, not only promotes inclusivity in principle but also implements inclusive education on the campus through various practices in teaching-learning processes and co/extra-curricular activities. Inclusive education entails ease of access to the teaching-learning ecosystem, regardless of cognitive or disability challenges, and equal opportunities for holistic development among students of diverse capacities and different backgrounds. MOU with other organizations - Our College has signed various MOUS.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The systematic implementation of the prescribed syllabus has been done here. Curricular and co-curricular activities are properly planned in the academic calendar. This college is affiliated with Hemchand Yadav University Durg and follows the university's prescribed curriculum.

These are as follows:-

- Annual academic calendar provided by the Department of higher education Chhattisgarh College also has its academic calendar. This calendar specifies available dates for significant academic co-curricular and extracurricular activities. It is displayed on the notice board and also on the website of the college.
- Time table prepared by the timetable committee theory and practical classes are conducted keeping in mind the semester/ annual exam. The timetable is displayed on the notice board and college website.
- Faculty uses ICT whenever it is needed in teaching teaching-learning process.
- The seminar group assignments workshops unit tests etc are effective delivery of the curriculum. The college library provides essential study material.
- Advanced learners and slow learners are identified by above tests. Remedial classes are carried out for slow learners.
- Orientation/ Refresher courses, seminars/ workshop, etc upgrade their skills for effective delivery of the curriculum faculty members follow innovative pedagogy of teaching methods like the internet, e-notes etc. Feedback is taken from faculty students, alumni, employer, and parents.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://govtcollegekhertha.in/Content/397_212_1.1.1%20Data%20B%20link.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of the session, necessary registers are prepared by the are faculty of all the department of the college. The time table is prepared in advance and displayed on notice board, website and is also posted outside all the classrooms and laboratories, which helps in observing the regularity of the classes. The courses are delivered on time in compliance with the shedule listed in the academic Calendar. Completion, revision and internal assessment is done. The performance of the students is Continuously evaluated for this Seven continuous assessment examinations are Conducted. Tests, assignments, presentations and mock practical examinations are conducted in a time bound manner in the College. By organizing faculty wise Induction programs, various information related to the college is iven to the students and the information is given again in the classes.the college ensures that the continuous assessment work is carried out efficiently by organizing regular faculty meeting to Complete the syllabus on time, the teaching plan of each teacher is obtained in advance and thereafter information about the Syllabus to be completed every month is Sought. Internal assessment and attendance registers are made available for viewing by students and their parents. Information in the internal assessment register is regularly updated. Any questions or discrepancies are resolved Satisfactorily.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://govtcollegekhertha.in/Content/398_212_1.1.2%20Data%20B%20Link.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating	**C. Any 2 of the above**

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

257

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The courses taught throughout the sessioninclude gender issue, dowry and sexual. offences the college develops personality among the students by issues. Hemchand contributes towards equality and women's rights through curriculum. This is included in B.A first year, second paper, unit - II and IV.

Human Values – Human Value is desirable and worthy of respect because human value helps us to adjust to the world. The College points out various aspects of Human values and integrates them into the curriculum in the following manner- N.S.S and Red Cross organize health check-ups ,distribution of filariasis medicines, Voter awareness and registration programs through sweeps and programs related to environment. As a social responsibility initiative of an institution, we have achieved Complete zero Anti Ragging in the college. Anti ragging Committee has been constituted as per the guidelines of UGC and university and till now no Complaint registered in the College Campus.

Environment and Sustainability - Environment studies and Human rights is a compulsory Subject/paper at the graduation level. some environment issues are included in the curriculum of

Geography and Zoology. The curriculum environmental studies indicates environment and sustainability. The college promotes environmental consciousness in the following ways- 1. N.S.S and Green Army carried plantation and cleanliness Campaign. 2. Conducting activities related to environment protection program and collection of e-waste by ECO- Club.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

185

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://govtcollegekhertha.in/Content/416_212_1.4.1%20Data-A%20link.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://govtcollegekhertha.in/College.aspx?PageName=2022%20-%2023

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

244

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

232

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

From the academic year 2018-19, a new policy has been adopted to organize to special programs for slow and advanced learners at the undergraduate level.

Method of subject identification-

Identification and classification of students into (above 75%) and slow learners (below 50%) based on their performance in various components.

Objectives- To increase the basic knowledge of slow learners to reduce the dropout ratio and to motivate them to read more books.

Execution of program-

The concerned department has adopted the following strategy - preparing a list of units and concepts from the university curriculum, keeping track of the duration of teaching making arrangements for guest lectures as well as organizing examinations.

Activities for slow learners-

Extra coaching and individual guidance from the subject teacher.

By solving question papers of previous university examinations.

Notify the student's performance to their parents.

Activities for advanced learners-

Open access facility for advanced learners in the library.

Motivation for them to participate in various activities.

Encouragement for them to participate in various competitions.

Specific Outcome

The group of slow learners and advanced learners showed better performance in the knowledge of the concerned subject and scored letter marks in the university examination

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/420_212_2.2.1%20Data%20-%20A%20Link.pdf
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
631	**11**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching Methods

Teachers are more focused on the conceptual clarity of their subject. The teacher demonstrates to elaborate the different concepts in their local context as well as ICT is used to visualize what they are studying. The IDP-related innovative teaching-learning methodologies.

Experiential learning

Each department encourages students to get an experience of what they are exactly studying in the books apart from field projects for science, geography, and environmental science depts. Dept of Political Science arranges study tours to the local government and court. Dept of Science do their prescribed practical work.

Participative learning

All Departments of the college conduct day on Jayanti allotted to them. The students of all departments go for various awareness programs and also programs and also various activities and competitions are conducted. Students are encouraged to ask questions and share their thoughts in the class and assisted by peer learning.

Problem-solving

All faculties encourage students to lead their learning towards solving their problems and satisfaction for this the college organizes expert lectures. provides video lectures for the teachers. It also helps to provide them an opportunity for self-assessment and self-evaluation by improving all skills of the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://govtcollegekhertha.in/Content/425_212_2.3.1%20Data%20-%20A%20Link.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has done its best to provide ICT infrastructure and learning resources to enhance learning experiences. The major hallmark of this learning transition is from teacher-centered to

student-centric and also utilizing ICT to improve teaching and learning is of importance to teachers in performing their roles.

The E-learning environment is created in the seminar hall with LCD projectors audio audio-visual facilities.

1. Our college has classrooms with projector facilities which facilitate interactive instructional tools and generate more interest and motivation among students for this the faculty displays striking graphics and improves lectures with audio-visual tools etc.

2. Our college has a learning management system provided by Google Inc All the faculties also use Cisco web ex, Zoom for teaching. Project work on socially and environmentally relevant topics and project viva and seminars are conducted using the latest technology.

3. All the departments and various committees conduct online activities.

4. Openly accessible for Wi-Fi with high speed with 300 Mbps 4G internet available to all the Smartphone/Tablet/laptop/desktop users staff in all the classrooms, labs, Staff room etc.

5. The institution encourages teachers to attend training programs workshops seminars and conferences related to ICT use innovation in teaching-learning.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

52

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The examination committee plans and works out for reforms in the evolution system. All kinds of examinations of Undergraduate and Postgraduate programs are handled by the examination committee.

An examination committee has been formed to take the examination in all the work related to the examination procedure is supervised by them.

For Internal and Semester examinations

• Timetable and seating arrangement are displayed on the notice board.

• Supervisor duty chart informed to teachers.

• For students with disabilities arrangements are made according to them.

• Any unfair activity of the student is reported to the Unfair committee for appropriate investigation and action.

• The flying squad team of the university also inspects the students.

• The deadlines for the assessment of answer books are determined.

• Teacher update marks in the result register.

Infrastructure for examination

The college has designed a specific room having the necessary

types of equipment for examination work. The room has restricted access and is under continuous CCTV surveillance.

To Frequency of the examination

- All Internal, Pre-internal, practical, semester, and supplementary examinations are conducted once in each exam.

- Project evolution is done as per the requirement of the program structure.

File Description	Documents
Any additional information	View File
Link for additional information	https://govtcollegekhertha.in/Content/427_212_2.5.1%20Data%20-%20B%20Link.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To deal with the internal examination-related complaints in the college, as per the guidelines recommended by NAAC, a complaint redressal and suggestion register is maintained for the entire examination under the internal and external evaluation examination system. If any student has any doubt/complaint/suggestion, he can register his comments, complaints, and suggestions on the internal and external examination evaluation complaint redressal and suggestion register. For a transparent system, timeliness and efficiency in dealing with internal examination-related complaints, complaints and suggestions can be given on the following points- 1. Related to the question paper. 2. Structure of questions and marks distribution. 3. Examination organization, time determination, and others. 4. On the marks obtained in the answer sheet. 5. Related to the checking of answers. 6. On any subject related to the entire examination process. It is ensured that all the complaint and suggestion-related matters are resolved within a week. In case of any kind of problem, the related matter is placed before the Principal, and after the redressal of the complaint, the register is inspected.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program and course outcomes for all programs offered by the institution are stated and displayed on the website and communicated to teachers and students. The college has well well-designed and effective mechanism to communicate program and course outcomes to all stakeholders which are: New applicants can get the requisite information from the college of website as well as from the prospectus and college notice board etc. At the time of admission, the counseling cell and student's help desk also apprise students of what to expect from various courses and value-added courses. The outcome of courses is clearly outlined during the common orientation day organized on the opening day of each academic session. This is further reinforced in the orientation programs organized separately by each department. Course outcomes are kept in focus while designing extra and co-curriculum activities for students. We believe that to become productive citizens, our students must be equipped with all the necessary skills.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://govtcollegekhertha.in/Content/418_212_2.6.1%20Data%20-%20B%20Link.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course outcomes and PO are displayed on the college website. We have adopted certain parameters to evaluate course outcomes and program outcomes by considering different tests like unit tests quarterly exam tests half yearly pre-final exams and annual exams.

We have adopted a methodology to evaluate course outcomes and program outcomes. To arrive at the above program outcome we determined 60% as the threshold value and also took into consideration 60% as the target value. After setting a 60% target value we calculated the number of students who got more marks from the target value. After getting the number of students we divided it by the total number of students. To evaluate the level of attainment, we give 20% weightage of the quarterly exam 30% weightage of half yearly exam, and 50% annual exam.

The level of attainment is measured on 3-point scale.

To achieve program outcome attainment all the courses taught in the program are added and divided by the total number of the courses.

It is necessary to know what our students are attaining by the teaching-learning process. The numerical value obtained helps us toconclude.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://govtcollegekhertha.in/Content/453_212_2.6.2%20Data%20-%20B%20Link.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

155

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://govtcollegekhertha.in/Content/417_212_2.6.3%20Data%20B%20Link.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://govtcollegekhertha.in/Content/414_166_uplode%20student%20satisfaction%20survey%202022-23%20uplode.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Organized Commerce exhibition to develop interest among students in commerce.

2. Student set up their food stalls on college campuses on designated days by this they develop entrepreneurship skill.

3. The political science dept organized frequent discussions on current affairs.

4. The political science dept organized an excursion tour to the state legislative assembly at Raipur to sensitize students about legislative business.

5. The commerce dept organized an excursion tour to the Bhoramdeo co-operative Sugar factory at Kawardha.

6. Zoology, Botany, and Chemistry Department faculty organized a science exhibition where students made working and static models of the Heart, Body Parts, Plant cells, Molecular models, etc.

7. To inculcate knowledge from other sources, the college frequently organizes e-class for the students in which resource person of renowned invites delivers lectures on selected topics.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://govtcollegekhertha.in/Content/439_212_3.2.1.%20Link%20New.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	[View File]()
Any additional information	[View File]()
List of workshops/seminars during last 5 years (Data Template)	[View File]()

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File]()
Any additional information	[View File]()

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS units of the college promote extension activities in the neighborhood community by the program officer. Enroll the students as NSS volunteers and amongst them select a group leader. The NSS unit charts out programs/activities for the whole academic session which is communicated to the staff and students. Seven days special camp is conducted in the nearby village. This camp is organized for different awareness programs. NSS unit is always striving to promote the participation of students and staff in programs/activities, blood-testing camps, health checkup camps, campus cleaning activities. Various programs are conducted in the adopted village like disaster management and relief programs. On national days like Independence Day and Republic Day, the NSS volunteers organize special programs to enhance the spirit of national integration.

Other Red Ribbon clubs under the guidance of our Incharge with

the motto of "Prevention is better than cure". The club members spread awareness about HIV AIDS. Red Ribbon Club conducted different awareness programs like cycle rallies, poster competitions etc. These units make plans and organize programs and camps according to the participation of the student volunteers.

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/429 212_3.4.1.%20Link.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

856

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution was established in the year 2008. Government College Khertha is spread over 9.78 acres of land and the total construction area is 728.77 square meters. The objective of the college is to provide quality education to young and deserving students. There are a total of 11 classes in it. A projector facility has been provided in seven classrooms. The classrooms are equipped with LED lights, fans, dust-free green boards, comfortable chairs, tables, benches, good ventilation, large windows, and a desk for a smooth teaching-learning process. Apart from this, the college has a seminar hall, which has a seating capacity of about 150 students. The seminar hall is equipped with LED lights, fans, CCTV cameras, and projectors with a WiFi network. The entire college building is equipped with Wi-Fi networking. Through this networking, a free internet facility is provided to the staff. CCTV cameras are installed in the entire campus. There are four laboratories in the college. The laboratories are well-equipped and properly organized by laboratory technicians. A well-maintained gymnasium is functional. The gymnasium is equipped with a wide variety of equipment and machines required for basic exercises and workouts.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://govtcollegekhertha.in/Content/468_212_4.1.1%20DATA-B%20LINK%20new.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities – A committee has been formed for cultural activities. The college committee motivates the students to participate in cultural and extra-curricular activities. The committee organizes annual functions in the college and organizes many programs like Chhattisgarhi dance, drama, folk dance, folk songs, singing, dance, rangoli, painting, mehendi, quiz, model and poster making, essay writing, slogan writing, drama, etc. Is. Participate in the annual function of the college. Most of the students actively participate in the annual function. The disciplinary committee and NSS volunteers should maintain discipline during the function. The committee gives appreciation certificates to the participating students and volunteers. There is a big playground in the college. Some of the outdoor sports that are played are football, cricket, kabaddi, kho-kho, hockey, running, badminton, high jump, long jump, javelin throw, shot put etc. Some indoor games like badminton, chess, carrom, volleyball, jalebi race and needle thread race, pot breaking, rope jumping, etc. are played under the guidance of the sports in charge. First aid box is available for first aid of students. Every year annual sports competition of students is organized and the winner and first runner-up are awarded medals and certificates.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://govtcollegekhertha.in/Content/400_212_4.1.2%20DATA-B%20LINK.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtcollegekhertha.in/Content/402_212_4.1.3%20DATA-C%20LINK.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`00`

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is a continuous process. The college library is enriched with a good number of text and reference books, journals, magazines, e-books, e-journals, newspapers, and competitive books. Our college is using Librica, a free integrated library system (ILMS) to manage its library online. It can be accessed at https://gckhertha.libraika.com N-List membership is obtained by the college. This subscription is a step in the right direction for online access to various study materials and magazines. The college has a separate reading room in which students read general knowledge books, newspapers, magazines, and question papers related to previous examinations. National Digital Library has been registered in the college so

that students and teachers can take advantage of it. E-resources like INFLIBNET's N-List not only cater to the academic needs of the students but also help in the personality development of the students by bringing out their skills in debates, interviews, group discussions, etc. through the supply of relevant study material. For library management, books are arranged subject-wise and systematically. In 2020-21 the college subscribed to a magazine called Down to Earth. Students use library resources to enhance their knowledge. There are separate registers for students and teachers in the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://govtcollegekhertha.in/Content/403_212_4.2.1%20DATA-B%20LINK.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.07

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

27

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are available in the college. The entire college campus is connected to the internet. Internet speed in the college is 300Mbps. Since the college is located in a rural area where no wired internet line is available, the college installed its tower with a dish antenna connected to another dish antenna with Wi-Fi connection on the BSNL tower about 5 km away. CCTV cameras have been installed to cover the entire college campus. The college has 09 classrooms with Wi-Fi facilities. Class wise WhatsApp group of students has been formed which provides study material. Information, material and videos related to studies are sent to this group. The link to take the class is sent to the group and students join the link on time. The college has a website on which all the information related to the college is available. Time Table, Syllabus, Paper, Academic Calendar, etc. have been uploaded on the website. Apart from this, all the activities related to cultural programs and sports in the college are uploaded on the website from time to time. The computer lab has 10 computers which are connected via Wi-Fi. Students receiving basic knowledge.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.55

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures to maintain and use the physical, academic, and support facilities – laboratory, library, sports complex, computers, classrooms, etc. The College has policies and procedures for maintaining and using the infrastructure. The Staff Council is responsible for making decisions regarding physical and academic facilities. The college employed its staff for the general maintenance of the classroom. If necessary, the Development and Purchase Committee of the college is authorized for repair and maintenance. Instructions for maintaining peace have been displayed in the corridor outside the classroom. Electrical equipment is turned off after use and the classroom laboratory is locked. Students are oriented to take care of the college property. In-charge teachers/committees/coordinators/office administration give their requirements for the session to the purchase committees and purchases are made accordingly. The library is marked as a "silence zone". Lockers have been provided outside the library for personal belongings/bags. Library timings are fixed. Books are given to students for a limited period only after showing a valid college ID card. Students are oriented towards taking care of the college property. They switched off the lights and fans after class. They are serious about their responsibilities. ?

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

631

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	[https://govtcollegekhertha.in/Content/415_212_5.1.3.%20%20link%20(Data%20A).pdf](#)
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

444

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

444

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The academic year student's union is constituted by the college. Student union comprises of the president, vice president, and secretary. Apart from this various Student bodies are also formed in the college for different activities. Students involved in meetings of different committees like Women's Council cell /internal complaint Committee, NSS, Red Cross, Red Ribbon cultural and sports committee. Other activities Committees like the Cultural Society, social work, Science Club, Physical Activity Society, society on the Gender Issue, Knowledge Society, current affairs club, and Computer Literature. Society, Book reader society, fine art society etc. The college has an Aqua club and Green Army which Comprises student members. Green Army is organized working on the protection of the Environment and trees.

N.S.S unit for boys and girls who are studying here. The principal appoints the program officer of N.S.S from amongst the faculty members. N.S.S. unit and other units conduct different programs like Cleanliness campaigns awareness programs and other social activities. Red Cross organizes blood testing check-up camps. Besides these, they conduct awareness programs and

campaigns in the village. Another unit Red Ribbon Club, comprises student members who work as a team to spread awareness for AIDS among the people and community. They hold campaigns through rallies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

53

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association. The Alumni Association has been formed to benefit the students of the college from the skills and experience of the former students. Alumni are role models for the current students and are committed to the development of the college. The alumni of the college run health check-ups and cleanliness drives in the college and are extremely dedicated to institutional progress. The association helps in various social activities taking place in the college. They also conduct 'cleanliness drives' on the college campus from time to time. Their meeting is organized every year and they

express their views among themselves and also give their contribution. Alumni give their notes and books to the college to help the students. Alumni share their experiences. The alumni association also contributes some funds.

The objectives of the committee are as follows

1. To develop attraction towards the institute.

2. Making efforts for the development of the college

3. Providing financial assistance to poor students

4. To promote sports and encourage talented players

5. To assist with literary and cultural activities.

6. assisting with free coaching for competitive examinations.

8. To increase library facilities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government College Khertha has been established to provide higher education to the students of Khertha and surrounding areas. The college is located in a rural area and provides education to the economically weaker section of the society. Most of our students are from farmer families and are involved in agriculture and

related work. Their condition is worsening day by day due to uncertain rainfall and other adverse conditions in the area. The nature of governance from the top level to the grassroots level includes faculty members, administrative staff, students, alumni, public participation committee and local well-wishers of the institute. All stakeholders of the institute work keeping students at the center point. It is completely transparent, democratic and inclusive. Teachers get representation in the major decision-making bodies of the institution. Various committees are formed every year by the Principal for the development of the college. Faculty, students, non-teaching staff members, and alumni are represented on those committees. Similarly, all stakeholders get proper representation in IQAC also. Takes major policy decisions in consultation with IQAC and the Committees and considers important proposals for the development of the Institute. The vision and mission of the college is uploaded on the website.

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/440_212_6.1.1%20DATA%20B%20LINK.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Faculty convene and participate in committees that address college admissions and academic/workload requirements. To fulfill executive responsibilities in committees for development and procurement, discipline and code of conduct by leading and participating in staff council committees like General Purchase Committee, Development Committee, Anti-Ragging Cell and Discipline Committee. Members of the Internal Complaint Committee against Sexual Harassment are also teachers. Representation in Staff Council committees that nurture discipline and patriotism, equality and community sentiments, such as the National Service Scheme (NSS) and the Red Cross. Other student-centric committees like the Cultural Committee, Student Union and Sports Committee, which promote creative development, cultural enrichment and student health, also function under the supervision of teachers. Appointment of teachers in-charge of different departments to manage the administrative needs of their respective departments. The teachers in charge act as part of a larger, systematic grid

of consultation and discussion with the Principal, IQAC and relevant Staff Council committees. Additionally, the teacher-in-charge also works in consultation with the rest of the department on matters such as discipline papers to be taught, schedule of internal assessments, department schedules, evaluation of student performance, etc. ?

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/441_212_6.1.2%20DATA-B%20LINK%20(1).pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government College Khertha management worked on the recommendation of NAAC. As per the perspective/long-term plan, it has been prepared with the help of suggestions from all the stakeholders for five years from 2022-23 to 2027-28. The College Planning Board and IQAC prepared the perspective plan and then divided it into year-wise strategic plans. The scheme is divided based on the priority of the college as per the future requirements. The primary focus of the then institution is "students". Therefore, to meet the changing demands of the students, the management has adopted a "student-centric approach". The management has made the following efforts to improve the facilities which will lead to the all-round development of the students and ensure their success.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://govtcollegekhertha.in/Content/442_212_6.2.1%20DATA%20-B%20LINK%20(1).pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organization of Government College Khertha reflects the democratic character and shared responsibilities with which governance occurs. While the overall supervision of the administration and regulation of the finances of the college rests with the Principal, whose authority is vested by power of delegation by the State Government, the administration and execution of everyday functions are in the charge of various committees. The Internal Quality Assurance Cell also collaborates with the Principal in ensuring quality teaching and learning environment in the college. Principal as the head of the institution: The Principal heads the administrative and teaching-learning process and pays special attention to the smooth functioning of the administrative and academic activities. Heads of all departments and clerical staff help him in this matter. The college looks after the administrative functions related to admissions, examinations, eligibility, maintaining daily records, interaction with stakeholders, university, government offices etc. ?

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/431_212_6.2.2%20DATA-B%20LINK.pdf
Link to Organogram of the institution webpage	https://govtcollegekhertha.in/Content/432_212_6.2.2%20DATA-C%20LINK%20ORGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching staff and non-teaching staff: Creating medical panels with sophisticated super-specialty private hospitals and diagnostic centers for cost-effective diagnosis and treatment. Duty leave is granted, if applicable. Medical Leave – Medical leave is given as per the rules of the state government. Employees' Provident Fund and Pension Fund Regulatory Authority's contributions are provided as per the respective rules. Gratuity – Encashment of EL at the end of service – Proper disbursement of Government Welfare Schemes to employees. Loan from their provident fund without interest. Study leave for higher education. Welfare measures for non-teaching staff: Creating medical panels with sophisticated super-specialty private hospitals and diagnostic centers for cost-effective diagnosis and treatment. Festival Advance and Medical Leave – Medical leave is given as per the University Act and ST. Employees Provident Fund is provided as per PF rules. Gratuity – Applicable to every staff member after 5 years of permanent service. Fully Paid Maternity Leave – 180 days fully paid maternity leave and child care leave to all female employees. Encashment of EL at the end of service – At the time of retirement of an employee, he can encase his Earned Leaves (EL). Salary should be deposited in the bank account on time.

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/433_212_6.3.1%20DATA-B%20LINK.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3	

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Assessment for teaching staff is based on the Performance-Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking promotion. The PBAS proforma details individual teachers' teaching-learning and assessment-related activities, research and academic contributions, administrative support, and contribution to extra-curricular and co-curricular activities as detailed in the UGC guidelines. The faculty member gets the opportunity to discuss his/her obstacles with the Principal and gets the necessary support required from the Principal to overcome these obstacles. During one-on-one discussions, the faculty member's work output is also recognized and discussed in detail. Based on the above, a comprehensive evaluation is conducted annually. A performance appraisal form is filled out by the non-teaching staff in the college and approved by the people in charge. They are counseled by their principals regarding their strengths and weaknesses and are expected to overcome those shortcomings in the coming seasons. Principals evaluate the performance of non-teaching staff members and discuss their performance based on their work output and quality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The objective of financial audit is to ensure financial transparency, which is essential for the smooth functioning of the institution. The college has a mechanism for both internal and external audits. Our college conducts an internal audit of the books of accounts of the college for the respective financial year. For this purpose, the college formed an Internal Audit Committee. The committee carefully audits the finance-related documents for all transactions. It is the audit of the balance sheet, general fund income and expenditure, and receipt and payment account. He is responsible for the concurrent audit of the college. He submits a detailed report after the audit. External audit of the college is done by state government departmental audit and CAG audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds broadly from the following sources: 1. Students' fees 2. Any other funds by the government. Optimum utilization of infrastructure resources, systematic timetable for students for use of classrooms, and work schedule for teaching and non-teaching staff. ICT enabled computer lab for computer teaching, projector and mic system in seminar hall. Certificate courses/Tally courses are being conducted for the additional time of the 2021-22 season. The library is equipped with textbooks, reference books, magazines, journals, and online magazines for reading. Library seating hours are extended during examination periods. The library is also open to alumni and competing students. The college building and campus are also used for government requirements like during the time of the COVID-19 pandemic the college building was used as a quarantine centre. Optimum utilization of human resources, experienced and dedicated teaching and non-teaching staff. Maximum teaching workload to be shared by teachers as per University norms. Experienced and trained teachers were appointed as internal auditors for the smooth functioning of the college activities. Teachers are involved in various committees and administrative work. Colleges undertake job rotation of non-teaching staff to enhance versatile skill development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The two practices institutionalized in Government College Khertha with the IQAC initiative are (i) academic audit of departments and (ii) feedback mechanism. Academic Audit of Departments: IQAC introduced the Academic Audit of Departments primarily to take care of the teaching-learning and extension processes in all subjects and to institutionalize documentation and record-keeping of all academic and extension matters of every department. Internal assessment documents, policy for the moderation of marks, steps taken to assist slow learners and analysis of results of final semester examinations are carefully examined as part of the audit process. Documentation of faculty achievements

(paper presentations/participation in faculty development courses, publications, honors and distinctions) is also registered in the audit. Documentation of extension activities like various days, anniversaries, internal sports activities and programs are also registered in the audit. Feedback Mechanism: IQAC at Government College Khertha has implemented a feedback system for students based on institutional parameters such as infrastructure and facilities, course delivery and pedagogy, discipline and environment, staff and support, etc. The feedback system is important for institutional progress because it allows self-reflection and improvement. The feedback submitted is analyzed and improvement and remedial measures are taken.

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/405_212_6.5.1%20DATA-B%20LINK.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Learning outcomes are reviewed by evaluating students' interaction in the classroom, participation in extra-curricular activities and their performance in internal assessments and annual examinations. The Internal Assessment Committee reviews and regulates the assessment of students. This exercise is based on the final internal assessment report submitted by the teachers in-charge of all the departments. Improvement in teaching and learning – The IQAC of the college encourages and ensures continuous improvements in teaching-learning practices. It encourages adoption of ICT and collaborative learning in teaching practices. Teachers access free and trial versions of software, free statistical tools, and online/offline video lectures, short videos, and more. Teaching-learning has been supported by various virtual platforms. These tools are used for video lectures and conversations, sharing study materials, and evaluating assignments. Digital library facilities such as -n lists and other resources are available. To complement the curricular learning, there is participatory learning and experiential learning through educational tours, industrial visits, field studies, film screenings, skill-based workshops and webinars. In addition, capacity building programs called "Intellectual

Discussions" organized by NSS, Eco Club, Youth Red Cross, Red Ribbon Club and NSS enhance leadership and organizational skills.

File Description	Documents
Paste link for additional information	https://govtcollegekhertha.in/Content/437_212_6.5.2%20DATA-B%20LINK.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://govtcollegekhertha.in/Content/466_212_AAA.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college takes special care to maintain gender equality. Both girls and boys students study here in the same classroom. Here male and female employees work together. The college ensures that there is fair and impartial treatment of students and employees of both genders. The college makes sure that equality in

treatment with students of both genders is maintained. All the students get equal opportunities in all the activities of the college. The college is careful about maintaining and promoting gender equity. Keeping in view the problem and safety of the students in the college, various types of committees like Anti-Ragging Committees, Disciplinary Committees, and Women's Problem Redressal committees functioned for the development of all the students in the college student grievances. The institution has a separate room as a common room for female students. The institution has provided a separate washroom for boys and girls. The Common Room is kept fresh, clean, and hygienic. The female students may take lunch there. The purpose of a common room facility for girls is to create a stress-free environment.

File Description	Documents
Annual gender sensitization action plan	https://www.govtcollegekhertha.in/Content/407_212_Criteria%207.1.1%20Data%20A%20%20link.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.govtcollegekhertha.in/Content/406_212_Criteria%207.1.1%20DATA%20-%20B%20Link.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

solid waste management

The college has taken appropriate steps for solid waste management. To keep the campus neat and clean, dustbins have been placed at various places in the campus. Separate dustbins have been arranged in the principal room, staff room and office. Solid waste like plastic cardboard, cartoons, paper, patching material, glass, broken pens, rubber, and broken furniture parts are collected in a separate dustbin and then given to the waste collection center.

liquid waste management Proper arrangements for liquid waste management have been made in the college. A soak pit has been arranged for the dirty water coming out of the toilet. Wastewater from drinking taps, filters, and freezer machines is transported through pipes and drains to the plants so that the plants can be watered. Wastewater from the lab is disposed of in a separate soak pit.

e-waste management E-waste is harmful to the environment and health. It is recycled and disposed of properly in the college. In the college, various types of e-waste like old computers, printers, mice, motherboards, hard disks etc. are collected in a separate box in a designated room.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology	A. Any 4 or all of the above

**and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every student along with faculty members is fully involved in national development activities, national festivals, awareness rallies, and government campaigns. These flex and board of environmental awareness, social harmony, unity, and values are displayed on the college campus. National, social, and moral values like social justice, equality of opportunities, democratic freedom to all tolerance, and a feeling of respect for all religions are imbibed in the students. The college celebrates Independence Day. Teacher Day, National Unity Day, and World AIDS Day. Youth Day, Republic Day, World Humans Day, Yoga Day, Shahid diwas, Gandhi Jayanti, voters Day, etc. These programs are organized by the college to promote greater values of life, love, integrity, fraternity, and patriotism in the minds of students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

This institute is a role model of democracy. Not only the students and employees but also every villager respects the institution for its contribution to social development. The preamble of the constitution is displayed at the entrance of the college. The college never discriminates among its students and staff based on Annual Quality Assurance Report of Govt College Khertha gender, religion, caste, creed, color, ethnicity, etc. hence providing equal opportunities to everyone to experience the liberty of thought, expression, belief and worship to assure dignity, unity, and integrity of the college. Every year on a national day (Independence Day and Republic Day) The National flag of India is saluted and hoisted by the principal of the college. The national song is also sung on this occasion. Speech on constitution formation and its importance are delivered by the head of the college and faculty members. this day are remembering all the great personalities and freedom fighters who played a very important role in the freedom struggle.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://govtcollegekhertha.in/Content/430_212_Criteria%207.1.9%20(Data%20A)%20Link.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

15th August Independence Day a grand event is celebrated every year the college. Flag hoisting and freedom fighters are tributed by the Principal. 5th September Dr. Sarvapalli Radhakrishana's birth anniversary is celebrated as Teachers Day with great fervor by the students to show their regard to the teachers.31st October ektadiwas birth anniversary of Sardar Patel celebrated as national unity day. In On national unity Day, students and teachers take oaths for national unity. Republic Day is celebrated every year on January 26 in India.12 January Swami Vivekanand birth anniversary is celebrated as national youth day and 12 august celebrating International youth day. International Yoga Day is celebrated on 21st June. Yoga is a physical, mental, and spiritual practice. This is celebrated by our college by doing Yoga. On 30th January in memory of Mahatma Gandhi who sacrificed himself for India and Institute celebrates martyr day and tributes to all the freedom fighters. Sadbhavana Diwas is observed on 20 August every year to commemorate the birth anniversary of the youngest Prime Minister of India Rajiv Gandhi. Hindi Day's, ozone Day's, Bal diwas, Constitution days, World Aids day's and National energy conservation Day's also celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice – Personal Contact Program (PCP)

Objectives - diagnose curriculum-related problems.

The context - Appear in exams as private students.

The practice -The subject by taking classes by the subject teachers of all the subjects Informed about the pattern of the question paper of the annual examination.

Evidence of success - Session 2022-23 the result was almost 83 percent.

Problems encountered and resources required - Despite the large number of private students and limited subject teachers, classes were held.

2. Title of the Best Practice -Participative Governance

The Context- All stakeholders including students, teachers, alumni, parents and the Janbhagidari committee are involved in the decision - making process.

Objectives of the Practice -Decisions and suggestions are collected in order to make the best decision.

The Practice -Activities within the college are carried out via the Student Council, Feedback Mechanism, Grievance Redressal Committee, Alumni, PTM and Student induction.

Advantages - To make the best governance decisions.

Challenging issues -Keeping all stakeholders satisfied with the governance decisions

Evidence of Success -Positive feedback students and Parent Feedback

Resources Required -Reliable feedback systems to record the stakeholder feedback

File Description	Documents
Best practices in the Institutional website	https://govtcollegekhertha.in/Content/438_212_Criteria%207.2.1%20(Data%20A)%20Link.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Practices that promote inclusivity on campus and beyond are Educational Practices Community Involvement Collaborative Practices Supplementary Aids and Services Education for Sustainable Development (ESD) Furthermore, the college also works to strengthen the climate of inclusivity in college at all levels viz, environmental, economic, and social as inclusivity should be cultivated in various dimensions. collaborative practices with educators and organizations and in turn, students receive research training to help in instructional planning, minimize

curricular barriers, and provide time-to-time guidance and counseling. Scholarships The College also administers several Government scholarships such as post-matric Scholarships to SC/ST/OBC students and BPL scholarships. Inclusivity on campus and beyond is the priority and thrust area in which the college has been making strides. Our College, therefore, not only promotes inclusivity in principle but also implements inclusive education on the campus through various practices in teaching-learning processes and co/extra-curricular activities. Inclusive education entails ease of access to the teaching-learning ecosystem, regardless of cognitive or disability challenges, and equal opportunities for holistic development among students of diverse capacities and different backgrounds. MOU with other organizations - Our College has signed various MOUS.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan for Year 2023-24

1. To implement at least one Value Added Course (VAC) in each department.

2. To conduct social activities like "Blood donation Camp", AIDS awareness program etc.

3. To accord more MOU's with neighboring colleges, industry institutes etc.

4. To organize program about career counseling.

5. To encourage students to take part in different sports activities & motivate them to qualify for inter - collegiate and university level events.

6. To organize hands on workshop for skill development.